



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : MNJ TRADING

P.O. No. : 23-12-0943

Address : Unit 203 Fiori Bldg., Capri Oasis, Dr. Sixto Antonio Ave., Maybunga, Pasig City

Date : 19 December 2023

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Delivery Term : 10 Calenda days but not to exceed 31 December 2023

Date of Delivery : _____

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	SET	248	Clay, JOY Assorted Color 5 Colors, Non-Toxic	36.00	8,928.00
2	BOX	248	Crayons 8's, JOY 8 Colors Big Non- Toxic	22.00	5,456.00
3	PCS	248	Grade 1 Pad Paper, ARCTIC Ordinary Pad Paper 80 Leaves 210mm x 143 mm	20.00	4,960.00
4	PACKS	248	Pencil #2, MONGOL 3's/pack	30.00	7,440.00
5	PCS	248	Scissor, JOY Small for young learner 13 cm-5"	23.00	5,704.00
6	JARS	248	Glue, JOY 240ml Small Bottle	24.90	6,175.20
7	PCS	248	Plastic Envelop Long, JOY Standard Transparent	18.00	4,464.00
<p>*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any*</p> <p>***** Nothing Follows *****</p>					
<p>For the use of Day Care Children at Child Development Center for the use of Day Care Service Unit</p>					

Control No. **5204**

GRAND TOTAL : Php 43,127.20

Total Amount in Words *Forty-three Thousand One Hundred Twenty-seven Pesos And 20/100 Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

REY KEVIN L. VILLANUEVA

(Signature over printed name of Supplier)

12/20/23

Date

Very truly yours,

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Funds Available